MINUTES OF MEETING OF NORTH LAKE COUNTY HOSPITAL DISTRICT ON September 24, 2020

2 3

1

4 A meeting of the North Lake County Hospital District (NLCHD) was held on September 24, 2020 at 5:30 p.m. in the Lake County Commission Chambers, Administration 6 Building, 315 W. Main Street, Tavares, Florida.

7

8 Ms. Joyce Richey Huey, Chairman, called the meeting to order and led the Pledge of 9 Allegiance.

10

- **ROLL CALL** 11
- 12 Ms. Meredith Kirste, attorney for the North Lake County Hospital District, called the roll to ascertain the trustees present for the meeting, with the following members in 13 attendance: Ms. Catherine Hanson, Ms. Joyce Richey Huey, Ms. Barbara Price, and Mr. 14 Davis Talmadge. 15

16 17

18

- APPROVAL OF MINUTES
- On a motion by Mr. Talmadge, seconded by Ms. Hanson, and carried unanimously by a vote of 4-0, the NLCHD board approved the Minutes of September 10, 2020.

19 20 21

- VIRTUAL MEETING INSTRUCTIONS
- 22 Ms. Elizabeth Heine, Lake County Information Technology (IT) Department, explained that anyone watching though Zoom Webinar who wished to participate in the meeting 23 could follow the directions currently being broadcast; furthermore, she relayed that 24 anyone who had joined the webinar via their phone could press *9 to virtually raise their 25 hand, and anyone participating online could click the raise hand button to let the NLCHD 26 27 Board know that they wished to speak.

28 29

30

31

32

33

34

35

36

37

38

39

40

41 42

43

45

PRESENTATION OF QUARTERLY AUDIT

Mr. Terrance Wilson, Audit Manager with Moore Stephens Lovelace (MSL), virtually presented the quarterly audit. He mentioned that he had presented before the Board in August 2020 regarding the quarter ended March 2020, noting that at that time, they were in the middle of performing the testing for June 2020. He recalled that at that meeting, he had discussed the probability that the facilities would not exceed their budgeted amount and that they would come in under budget. He reported that was exactly what happened and that everyone came in under budget for the year, noting that a few facilities were closer than others. He stated that overall, the under budget amount was approximately \$1.6 million. He remarked that he was unsure when they might see the bounce back, but anticipated that there would be a bounce back at some point, or a quarter that was higher than what they would have typically seen. He added that the bounce back may simply occur over time. He indicated that he would keep the Board informed each quarter once the submissions were submitted. He reiterated that for the quarter ended June 30, 2020, they were under budget with no issues noted during testing. He said that the next quarter would be the quarter ended September 30, 2020, that they would perform testing for that 44 in the December 2020 or January 2021 timeframe, and that they would present at the January 2021 NLCHD Board meeting. 46

47

North Lake County Hospital District September 24, 2020 Page 2

On a motion by Ms. Price, seconded by Mr. Talmadge, and carried unanimously by a 1 2 vote of 4-0, the NLCHD board voted to accept the quarterly audit report.

3 4

ADDITIONAL REQUESTS FOR FUNDING

There were no additional requests for funding at this time.

5 6 7

RECITATION FOR THE RECORD

8 Ms. Kirste announced for the record that the name of the taxing authority was the North Lake County Hospital District, the rollback rate was 0.895 mills, and the adopted budget 10 represented an increase in expenditures of 1.8 percent from last year's budget.

11

12 WAIVER OF THE READING OF THE ENTIRE PROPOSED RESOLUTIONS

13 On a motion by Ms. Hanson, seconded by Mr. Talmadge and carried unanimously by a 14 vote of 4-0, the NLCHD board approved waiving the reading of the entire proposed

15 Resolutions 2020-01 and 2020-02.

16

17 PUBLIC COMMENT – RESOLUTION 2020-01 FOR SETTING THE MILLLAGE

- 18 Ms. Kirste read the title of Resolution 2020-01 as follows: "RESOLUTION OF THE
- 19 NORTH LAKE COUNTY HOSPITAL DISTRICT PROVIDING FOR
- 20 ADOPTION OF THE MILLAGE RATE FOR THE 2020-2021 FISCAL YEAR."

21

- 22 Ms. Patricia Sykes-Amos, accountant for the North Lake County Hospital District, stated
- that based on the tentative budget hearing, this resolution was to adopt a millage rate at 23
- 24 the rollback rate of 0.895 mills; therefore, there would be no tax increase this year. She recalled that as previously discussed, this provided enough funds to pay administrative 25
- costs, all the funding requests, and left slightly over \$400,000 for additional submissions 26 27 if needed.

28

29 The Chairman opened the floor for public comment but no one wished to address the 30 Board regarding this matter.

31

32 On a motion by Mr. Talmadge, seconded by Ms. Hanson and carried by a roll-call vote of 4-0, the NLCHD Board approved Resolution No. 2020-01 setting the millage rate for the 33 FY 2020-2021 budget year at 0.895 mills. 34

35

- PUBLIC COMMENT RESOLUTION 2020-02 FOR ADOPTION OF THE BUDGET 36
- Ms. Kirste read the title of Resolution 2020-02 as follows: "RESOLUTION OF THE 37
- NORTH LAKE COUNTY HOSPITAL DISTRICT PROVIDING FOR THE 38
- ADOPTION OF THE PROPOSED BUDGET FOR THE 2020-2021 FISCAL YEAR." 39

40

- 41 Ms. Sykes-Amos remarked that this was the same budget on the worksheet that the Board 42 was provided at the preliminary public hearing. She pointed out the 0.895 millage rate column on the worksheet and referenced that the total budget amount was \$11,872,812, 43 which she stated was an increase in expenditures of 1.8 percent. She explained that even 44
- 45 though there was not a tax increase with the rollback rate, there was more revenue due to

46 new properties and was the reason there was a 1.8 percent increase.

47

North Lake County Hospital District September 24, 2020 Page 3 The Chairman opened the floor for public comment but no one wished to address the 1 2 Board regarding this matter. 3 4 On a motion by Mr. Talmadge, seconded by Ms. Hanson and carried by a roll-call vote of 5 4-0, the NLCHD Board approved Resolution No. 2020-02 adopting the proposed budget 6 for FY 2020-2021 at the funded level of \$11,872,812. 7 8 **OTHER MATTERS** Ms. Kirste thanked Ms. Hanson and Mr. Talmadge for their service for the past years, 9 10 noting that she appreciated their participation and input. She reminded everyone that the 11 next NLCHD Board meeting was scheduled for January 21, 2021, and they would have 12 new Board members at that time. 13 14 Mr. Mark Dickinson, Vice President and Chief Financial Officer (CFO) for Community 15 Health Centers, inquired when the audit reports would be available. 16 17 Mr. Wilson responded that he would send Mr. Dickinson a copy if the NLCHD was fine 18 with him sending it. 19 20 Ms. Kirste stated it would be fine for Mr. Wilson to send a final draft of the audit to Mr. 21 Dickinson. 22 23 **ADJOURNMENT** The meeting adjourned at 5:41 p.m. 24

25262728

29

Joyce Richey Huey, Chairman