

1 MINUTES OF MEETING OF NORTH LAKE COUNTY
2 HOSPITAL DISTRICT OF January 23, 2020
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4 A meeting of the North Lake County Hospital District (NLCHD) was held on January 23,
5 2020 at 5:30 p.m. in the Lake County Commission Chambers, Administration Building,
6 315 W. Main Street, Tavares, Florida.
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8 Ms. Joyce Richey Huey, Vice Chairman, called the meeting to order and led the Pledge of
9 Allegiance.
10

11 ROLL CALL

12 Ms. Meredith Kirste, attorney for the North Lake County Hospital District, called the roll
13 to ascertain the trustees present for the meeting, with the following members in attendance:
14 Ms. Catherine Hanson, Ms. Joyce Richey Huey, Ms. Barbara Price, and Ms. Mary Kay
15 Rosinski. Mr. Davis Talmadge, Chairman, was not present.
16

17 APPROVAL OF MINUTES

18 On a motion by Ms. Hanson, seconded by Ms. Rosinski, and carried unanimously by a vote
19 of 4-0, the NLCHD board approved the Minutes of September 26, 2019.
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21 FINANCIAL REPORT AUDIT PRESENTATION

22 Mr. Chet Ross, with Shumacker, Johnston & Ross, PA, presented the audited financial
23 statements for year-ended September 30, 2019 for the NLCHD. He confirmed that each
24 Board member had received a copy of the financial statements, footnotes, and reports
25 within their packets. He commented that the audit report was presenting an unmodified
26 opinion and that there were no issues, noting that the NLCHD had limited transactions with
27 most of the work being done by Moore Stephens Lovelace (MSL) to ensure that the claims
28 were audited and valid claims for the district to pay. He remarked that every dollar
29 presented in a claim was paid this year with the revenue being sufficient to cover
30 everything; furthermore, he stated that there was approximately \$150,000 in additional
31 fund balance that the Board of Trustees would need to decide how to expend. He noted
32 that the standard audit reporting letter was also in their packet and that he did not find
33 anything to report; therefore, the letter simply contained the standard items.
34

35 Ms. Mary Kay Rosinski thanked him for his report and work.
36

37 Mr. Ross responded that it was a straightforward audit, noting that it was one of the few
38 audits where everything gets reviewed and was not just a sampling. He added that he
39 would also be performing next year's audit within the same terms and conditions as the
40 past several years.
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42 On a motion by Ms. Rosinski, seconded by Ms. Price, and carried unanimously by a vote
43 of 4-0, the NLCHD board approved the annual financial audit report.
44

45 ANNUAL REPORT OF THE BOARD OF TRUSTEES

46 Ms. Kirste presented the annual report of the Board of Trustees, stating that pursuant to
47 Chapter 2012-258, section 4, paragraph C, the agenda for the annual meeting of the Board

1 of Trustees would include, but not be limited to, the agenda items 1, 3, 4, 5, 6 & 7 with one
2 of these being the presentation of the annual report of the Board of Trustees. She noted
3 that the presentation of any minutes of any meetings held since the last annual meeting
4 which had been discussed and approved constituted the annual report of the Board of
5 Trustees.

6
7 OTHER BUSINESS

8
9 RESOLUTION 98-1

10 Ms. Patricia Sykes-Amos, accountant for the NLCHD, stated that Resolution 98-1 was
11 adopted in 1998, was continually brought forward, and needed to be reaffirmed by the
12 Board. She explained that this gave her permission as the Board's accountant to sign the
13 public depository report which was a report sent to the State that identified which bank the
14 Board was utilizing in order to ensure that it complied with the public depository
15 regulations.

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17 On a motion by Ms. Hanson, seconded by Ms. Rosinski, and carried unanimously by a vote
18 of 4-0, the NLCHD board voted to reaffirm Resolution 98-1.

19
20 ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES

21 Ms. Kirste stated that the Board needed to elect a Chairman, Vice Chairman, and a
22 Treasurer, noting that the current officers were listed within their packet.

23
24 On a motion by Ms. Rosinski, seconded by Ms. Price, and carried unanimously by a vote
25 of 4-0, the NLCHD Board elected Ms. Joyce Richey Huey as Chairman.

26
27 On a motion by Ms. Huey, seconded by Ms. Hanson, and carried unanimously by a vote
28 of 4-0, the NLCHD Board elected Ms. Mary Kay Rosinski as Vice Chairman.

29
30 On a motion by Ms. Huey, seconded by Ms. Hanson, and carried unanimously by a vote
31 of 4-0, the NLCHD Board elected Ms. Barbara Price as Treasurer.

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33 OLD BUSINESS

34 Ms. Kirste apologized for being delayed in sending out the funding agreements, but noted
35 that she still needed to receive agreements from both LifeStream Behavioral Center and St.
36 Luke's Medical Center.

37
38 NEW BUSINESS

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40 QUARTERLY AUDITS

41 Mr. Terrance Wilson, with Moore Stephens Lovelace, stated that he was reporting for
42 quarter ended September 30, 2019, and that he was pleased to report there were no issues.
43 He explained that his company utilized a sampling of claims since the amount of claims
44 was extensive, and that if any issues were found, they would then assess them and
45 extrapolate to the entire population. He indicated that while there were a couple of issues,
46 there was nothing out of the ordinary. He stated that one issue was regarding a person's
47 address which was just barely out of the district's parameters, noting that there were a few

1 cities where someone could have a city address that was outside and inside the district, and
2 that they were working with providers to analyze this more closely. He referenced
3 Schedule A of the report and explained that the total percentage of the budget submitted to
4 date was 22% and that at the end of quarter one, 25% would have been anticipated;
5 however, he said that amounts can fluctuate from quarter to quarter and he was not
6 concerned. He relayed he would monitor and report if he noticed anything that the Board
7 needed to be aware of.

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9 On a motion by Ms. Rosinski, seconded by Ms. Hanson, and carried unanimously by a vote
10 of 4-0, the NLCHD board approved the quarterly audit report.

11
12 SCHEDULING OF BUDGET AND SPECIAL MEETINGS

13 Ms. Sykes-Amos mentioned that proposed meeting dates for the year had been sent to the
14 Board and that no one had indicated any conflicts with these dates. She then read the
15 proposed dates as follows: August 13, 2020 for funding requests; September 10, 2020 for
16 the preliminary budget meeting; September 24, 2020 for the final budget meeting; and
17 January 21, 2021 for the annual meeting. She relayed she would post these dates on the
18 website as well as email them to the providers.

19
20 Ms. Huey opined that the providers did not have to be as elaborate in their funding
21 presentations if that would save them time and money; however, Ms. Rosinski shared that
22 if they enjoyed doing the videos and such for their presentations, that would be fine too.

23
24 PUBLIC COMMENT

25 The Chairman opened the floor for public comment, but no one wished to address the
26 Board.

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28 ADJOURNMENT

29 The meeting adjourned at 5:45 p.m.

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33 
34 Joyce Richey Huey, Vice Chairman
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