

1 OTHER BUSINESS

2
3 RESOLUTION 98-1

4 Ms. Sykes-Amos stated that Resolution 98-1 was in their packets, which was adopted in
5 1998 and gives her permission, as the Board's accountant, to sign the financial reports sent
6 to the state. She said this was adopted due to the state expressing concern that Ms. Sykes-
7 Amos was not on the Board but was signing the reports. She mentioned that this caused
8 extra work because then it had to be brought back to the Board for approval. She said this
9 resolution gives her permission to sign the reports and can be presented if the state has
10 concerns.

11
12 On a motion by Mr. Booth, seconded by Ms. Hanson, and carried unanimously by a vote
13 of 5-0, the NLCHD board voted to reaffirm Resolution 98-1.

14
15 ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES

16 Ms. Kirste stated they needed nominations for the Chairman, Vice-Chairman, and
17 Treasurer. She explained that Mr. Talmage was the current Chairman, Mr. Booth was
18 Vice-Chairman, and Ms. Huey was Treasurer. She reported that Mr. Belliveau's, Mr.
19 Booth's and Ms. Huey's terms expire in November 2018 and the rest of the Board's terms
20 expire in 2020.

21
22 On a motion by Ms. Hanson, seconded by Mr. Berkowitz, and carried unanimously by a
23 vote of 5-0, the NLCHD board voted to keep the same officers in the positions of Chairman,
24 Vice-Chairman and Treasurer for the next term.

25
26 NEW BUSINESS

27
28 QUARTERLY AUDITS

29 Mr. Farlen Halikman, with Moore Stephens Lovelace (MSL), stated they had completed
30 their procedures and issued the report. He noted that the contract year with the providers
31 runs July 1st to June 30th while the fiscal year runs October 1st to September 30th; therefore
32 this was the first contract year quarterly report. He referenced the last page of the report,
33 Schedule A. He said that 20% of the total annual budget of \$9,856,995 had been spent.
34 He reported that in the first quarter there were submissions of \$1,973,408, which is
35 approximately 20% of the budget, but he noted they would like to see it closer to 25% in
36 order to spend the allotted money by the end of the year. He remarked that part of the
37 reason it was only 20% was that Central Florida Healthcare Alliance had combined in-
38 patient and out-patient and only spent approximately 13% of their total allotted budget. He
39 indicated they would watch the numbers to make sure they catch up but noted that everyone
40 else was on track to use their budgeted amounts.

41
42 Mr. Berkowitz asked if this was typical and something that had happened in previous years
43 and if Central Florida Healthcare Alliance spent a little more than half of what was
44 anticipated.

45
46 Mr. Halikman replied that there can be fluctuations from quarter to quarter. He responded
47 that Central Florida Healthcare Alliance was only at about 13% and that 25% was expected.

1 He said Florida Hospital Waterman was at 26% and the next largest was Lifestream at
2 24%. He stated they like to see it track quarter by quarter at 25%, 50%, 75% and 100% to
3 show the budget was done well. He added that it could possibly be that the person doing
4 the submissions sent some incomplete data and that they technically have six months to get
5 submissions turned in. He said they could catch up next quarter.

6
7 Mr. Phil Braun, Central Florida Health, clarified that they had claims in which they were
8 not able to get the documentation finished in time but that they will be submitted the next
9 quarter. He reminded the Board that to qualify patients is not an easy task because there is
10 a lot of information the patient needs to provide and once they get their care, it is hard to
11 get all the information needed to qualify them so reimbursement can happen. He said they
12 would have a higher submission next quarter.

13
14 Mr. Halikman did express concerns regarding one clinic who had a high error rate on what
15 was being submitted. He commented that he had to extrapolate the error and take money
16 away from them this quarter. He said that Ms. Kirste advised him to discuss this with the
17 Chief Executive Officer of the clinic and explain that this staff person is costing the clinic
18 money and that it was important to get them to the training opportunities available. He
19 noted that this was a clinic that was aware of the training but never attended.

20
21 On a motion by Ms. Hanson, seconded by Mr. Booth, and carried unanimously by a vote
22 of 5-0, the NLCHD board voted to accept the audit report.

23
24 MEETING DATES

25 Ms. Sykes-Amos stated that she had sent the meeting dates to the Board and that they had
26 been cleared with the Clerk's Office. She noted that Mr. Talmage was not available for
27 the March 29, 2018 meeting but that the rest of the Board was available for the meeting
28 dates.

29
30 Ms. Kirste announced the meeting dates for 2018 as March 29, May 31, August 9 (funding
31 presentations), September 13 (tentative budget meeting), and September 27 (final budget
32 meeting) with January 24, 2019 being the next annual meeting.

33
34 PUBLIC COMMENTS

35 Chairman Talmadge opened the floor for public comment.

36
37 Mr. Booth asked if the property appraiser fees on the NLCHD 2017-2018 budget were new
38 or if that had always been a part of the budget. He commented that he did not remember
39 seeing those before.

40
41 Ms. Sykes-Amos responded that those were always there and explained that the tax
42 collector gets 2% and the property appraiser actually sends a budget. She said the
43 Constitutional Officers do not have a revenue stream so based on property tax collections,
44 their operation costs is dispersed between all the cities and the county.

45
46 Mr. Booth asked if a percentage of the tax collected goes to the property appraiser's office.
47

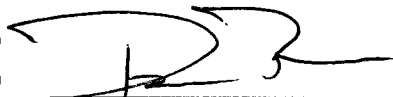
1 Ms. Sykes-Amos replied that was correct and that the tax collector keeps 2% which is why
2 at the end of the year, when talking about the \$50,000 earlier, the tax collector will actually
3 refund money that was taken in that is above what their operating costs were. She noted
4 that it is not known if there will be money coming back until October or November.

5
6 Mr. Booth confirmed that was the reason there was a line item on the final audit where
7 there was a refund of \$43,000 from the tax collector.

8
9 Ms. Sykes-Amos said that was correct and noted that the property appraiser's office bills a
10 fourth of the budget but if more than what was needed for operations was taken in, the first
11 payment of the next year is then reduced; however, since that bill does not happen till much
12 later, it cannot be taken back against the previous year.

13
14 ADJOURNMENT

15
16 The meeting adjourned at 5:48 p.m.

17
18
19 
20 _____
21 Davis Talmadge, Chairman